



## Yacht Club: Job Description

<b>Title</b>	Commodore
<b>Job Summary</b>	The Commodore is responsible for the overall running of the club, providing strategic leadership consistent with the views of members and the maintenance of a thriving club.
<b>Responsibilities and duties</b>	<ul style="list-style-type: none"><li>● Has overall responsibility for the operations and management of the club</li><li>● Ensure compliance with all regulatory authorities</li><li>● Ensure the club is run according to its Rules and Constitution, and in keeping with its values</li><li>● Chair monthly Executive Committee meetings, the Annual General Meeting and any Special General Meetings</li><li>● Lead the executive in setting strategic goals for the club</li><li>● Ensure the planning and budgeting for the future is carried out in accordance with the wishes of the members</li><li>● Work with the executive to make progress in achieving the goals set</li><li>● Report regularly on progress to members</li><li>● Provide an annual report to the AGM</li><li>● Represent the club at official functions</li><li>● Maintain a good working relationship with Seaview Marina executives.</li></ul>
<b>Qualifications and skills</b>	Ability to lead a committee to set strategic direction and give effect to it. An understanding of the regulations applicable to a club.

See **Commodore: Role description** for details of specific activities